

### Potential questions you could be asked at an interview: Non-Clinical Interview Questions

#### What made you want to apply for this position?

**Tip:** You should answer by discussing why the company and role appeals to you, show genuine interest and excitement about the organisation/role. The best way to make sure your answer leaves a positive impression is to do plenty of research and prepare your talking points ahead of time.

#### Why do you want to work in Health and social care?

**Tip:** With this question your future employer wants to know what motivates you and understand why you chose to apply for the role. Your answer should show your desire to improve peoples' lives. When working in healthcare it is very important that you can show care and be compassionate.

## What would you say are your strengths that are relevant to this role and how would you apply them?

**Tip:** Highlight 2 or more qualities that you consider to be your strengths. Describe how each of those qualities can be adapted into the role and how you believe it will be beneficial in the role.

#### What would you say is your weakness and why?

**Tip:** Mention a weakness that you are working on or something that your friends and family tell you off about often. There isn't a right or wrong answer, everyone has them (but do remember this is your future employer, so think about what you are happy to share). Just be honest and open to improving yourself.

## There may be times when you are asked to help with several conflicting tasks. What approach will you to take to ensure you deliver whilst prioritising the demands of the role?

**Tip:** This is where you talk about your organisational skills, mention the main tasks in the job description and explain what methods you will use to stay on top of things. Talk about the order in which you will do certain tasks in order to ensure you meet deadlines.

## Looking at the job description, what are the likely challenges you think you will be facing and what approach will you take to address them?

**Tip:** Employers often ask this question to assess if you have read the job description and how much you know about the role. It is important to read it and ensure your answer reflects the key responsibilities highlighted in the job description. (Give an example of ways you can address these challenges).





## If your friends were to describe your character, what 3 words would they use to do this?

**Tip:** Give an honest and open answer, this is for the interview panel to get to know a bit more about your personality.

## What activities have you done/or are involved in outside of work and school and what skills did you learn?

**Tip:** Talk about any extra curricular activities, or volunteering work that relates to the role. Discuss what you did, what you learned and any achievements.

# This role may require you to be able to keep accurate records and documentation of interactions between clients, colleagues, and patients in the appropriate legal records. Do you have any experience in keeping accurate information?

**Tip:** Answer honestly; if yes, explain what experience you have had and where you gained the experience. If no, talk about how you store your own information and keep your private documentation safe. Also suggest that you are willing to receive training.

#### Can you give us an example of how you have worked in a team to complete a task? What challenges did you face and how did you overcome them?

**Tip:** Your ability to collaborate and communicate with a team are probably the most important skills that you can have. It's a good idea to have some specific examples ready from when you have worked on a group project. Use examples of how you established or tweaked processes or managed / dealt with conflict within the team.

### Do you have any questions for us?

**Tip:** In most interview situations, the panel will ask if you have any questions. This is an opportunity for you to explore more information about the role or the team that has not already been discussed during the interview. Asking relevant questions demonstrates that you are keen to work with the team / organisation and that you have taken the time to look into things.

